# Social Partnership Forum – National and Regional Group

## Terms of Reference - December 2018

<table>
<thead>
<tr>
<th>1. GROUP TITLE</th>
<th>SPF National and Regional Group (NRG)</th>
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| 2. GROUP SECRETARIAT              | Victoria Small, SPF Programme Manager\(^1\)  
                                      Emily Smith, Admin and Comms Support Officer (SPF) |
| 3. MEMBERSHIP                     | **Co-Chairs**  
                                      Sara Gorton, UNISON – SPF Staff Side Chair  
                                      Rebecca Smith, NHS Employers – Director of Engagement  
                                      **National SPF secretariat**  
                                      Alan Lothhouse, UNISON  
                                      James Shepherd, NHS Employers  
                                      Andrew Morris, Department of Health and Social Care  
                                      Gary Theobald, Health Education England  
                                      Fabian Henderson NHS Improvement  
                                      Caroline Davies, NHS England  
                                      **North of England**  
                                      Jane Raven, NHS Employers – Area Head of Engagement  
                                      Sheila Wilson, UNISON – North East Staff Side Co-chair  
                                      Adele Heeley, BMA – North East Staff Side Co-chair  
                                      Charlie Carruth, UNISON – Yorkshire & Humber Staff Side Co-chair  
                                      Elaine McAvoy, BMA – Yorkshire & Humber Staff Side co-chair  
                                      Amy Barringer, UNISON – North West Staff Side Chair  
                                      **Midlands and East**  
                                      Gayna Deakin, NHS Employers- Area Head of Engagement  
                                      Scott Kingswood, UNISON – East Midlands Staff Side Co-chair  
                                      Sheila Marriot, RCN – East Midlands Staff Side Co-chair  
                                      Julia Ellis, RCM, West Midlands Staff Side Co-chair  
                                      Chanel Willis, UNISON – West Midlands Staff Side Co-chair  
                                      Sasha Pearce, UNISON – East of England Staff Side Chair  
                                      **London**  
                                      Bernadette El-Hadidy, NHS Employers – Area Head of Engagement  
                                      Phil Thompson, UNISON – London Staff Side Chair  
                                      Andrew Barton, BMA London  
                                      **South of England**  
                                      Liz Gambrell, NHS Employers – Area Head of Engagement  
                                      Helen Eccles, UNISON – South West Staff Side Co-chair  
                                      Sarah Dodsworth, RCN – South East Coast / South Central – Staff Side Co-chair  
                                      Patricia Marquis, RCN – South East Coast / South Central – Staff Side Co-chair  
                                      **NHS Improvement / NHS England / Health Education England – arm’s length bodies (ALB) regional leads** |

\(^1\) This role will be covered by James Shepherd from January to December 2019
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<tr>
<th><strong>4. AIMS</strong></th>
<th>NRG aims to ensure the national SPF, the RSPFs and the regional leads from the ALBs have a continuing dialogue and build a co-ordinated approach to progressing work on shared priorities and achieving RSPFs’ objectives.</th>
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<td><strong>5. OBJECTIVES</strong></td>
<td>Provide a forum for staff side RSPF chairs and AHoEs to update on partnership working in each region and feed up issues of note, concern and of success. To enable a shared understanding and make connections between the work of the: national SPF, RSPFs and the ALBs regional focus. Support a partnership approach at a regional and organisational level to undertaking work arising from health and care policy, which has implications for the workforce.</td>
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<td><strong>6. DELIVERABLES</strong></td>
<td>Provide a forum for RSPFs, regional ALB and national SPF representatives to meet to share information, good practice and lessons learnt, align work programmes and agree how to address challenges. To support effective two-way communication between the RSPFs and the National SPF. Through a programme of national / regional visits - national SPF members to visit each of the RSPFs on an annual basis. On an annual basis SPF will consider when appropriate, depending on priorities, if there is merit in bringing together RSPFs to deliver a themed workshop.</td>
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<td><strong>7. BUSINESS BENEFITS</strong></td>
<td>To improve awareness of the work being undertaken in all parts of the SPF architecture and help ensure there is a co-ordinated approach to taking forward work, to the benefit of NHS staff, employers and most importantly patients. Maintain and improve the two-way communication between the national and regional SPFs.</td>
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<td><strong>8. LINKS AND DEPENDENCIES</strong></td>
<td>SPF Strategic Group SPF Wider Group Workforce Issues Group (SPF Subgroup) North of England SPF Yorkshire &amp; Humber SPF North East SPF North West SPF</td>
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| East of England SPF  
| East Midlands SPF  
| West Midlands SPF  
| London NHS Partnership  
| South West SPF  
| South Central and South East Coast SPF  
| Department of Health and Social Care  
| NHS Employers  
| NHS England/NHS Improvement  
| Health Education England |

### 9. POTENTIAL RISKS
There could be an unrealistic expectation of what the group can achieve, as it will only meet once a year and there is limited capacity for partners to take forward work outside the meetings.

### 10. TIMING
Frequency of meetings – annually May / June
Agenda and supporting papers to be circulated one week before the meeting date.
Specific deliverables dependent on policy timescales, resources and processes.